

# **St. John the Baptist, Foxham**

## **Annual Report and Financial Statements of the Foxham Parochial Church Council**

**For the year ended 31<sup>st</sup> December 2020**

### **Incumbent**

Rev'd Linda Carter

### **Bank**

Lloyds Bank

A/C 01787580 Sort Code 30-91-99

### **Independent Examiner**

Mr William Norman

Willow Cottage

West End

Chippenham

Wiltshire SN15 4NB

# Annual Report

## Administrative Information

St. John the Baptist is part of the Marden Vale Benefice of churches within the Deanery of Calne. The Parochial Church Council (PCC) shares its responsibilities with other churches in the group.

The PCC is a charity exempted from registration with the Charity Commission.

PCC members who have served during 2020 and up to the date of this report are:

<b>Incumbent:</b>	Reverend Lind Carter
<b>Church Wardens:</b>	Mr Robert Pegler Mr Andy Skipp
<b>Representative on the Deanery Synod</b>	Mrs Elizabeth Hannah
<b>Elected Members:</b>	Ms Imogen Abbots Mrs Daphne Glass Mr David Glass Mr David Milligan Mr Chris Minty
	Secretary Mrs Jennie Wilton
	Treasurer (non PCC) Mrs Lynne Pegler

## Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representative Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

## Objectives and Activities

St. John the Baptist PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibility for the Church complex of St. John the Baptist.

## Church Attendance

Details reported separately

## Review of the year

Details reported separately

## Financial Review

### Reserves Policy

There are no specific PCC policies relating to:

1. Sufficient funds being held in the Lloyds Bank current account to cover the day to day needs of the parish. Funds, however, can be moved swiftly between the current account and CCLA deposit account as required and are managed closely by the Treasurer.
2. Whether all Restricted Funds (other than Investments) should be held in the CCLA deposit.

## Annual Report (continued)

A difficult year with few Services taking place due to covid.

Hence collections down by 46% to £1787.

Only one funeral fee and one memorial fee for the year, with one wedding fee paid in advance for May 2021.

Parish Giving Scheme doing well increased by 49% to £3413.

Not possible to have any fundraising events.

Total Income down by over £5000 to £10122.

Have only paid 75% of Fairer Share, £6836, by year end.

Less Services so Organist and Heat & Light Expenses down. Also had an unexpected refund of £337.2 from SSE with 30 sheets of explanation even though in July the meter had been read and the bill adjusted.

No payment to British Legion due to cancellation of Remembrance Service.

Surplus at end of year £317, but would have been Deficit of £2589 without the wedding fee for 2021 and non payment of Fairer Share.

Cash Balance is for amounts not banked at year end – I kept the cash as I didn't want to go out due to lock down and transferred the money from my own bank account in January.

### REPAIRS DUE TO CHURCH

Church urgently needs electrical upgrade – WEC quote £2626. Will request a grant from Wiltshire Historic Churches.

Tower Repairs in March – about £25,000 for which we have a grant agreed from Historic England. We have to pay any shortfall and the vat approx £5000 before reclaiming it. (Will not be able to pay Fairer Share until vat is reclaimed)

Bat survey in order for the above work to take place approx £400.

There are a few slipped tiles on the roof which will be replaced when the tower is done.

Stonework in the porch needs repair.

**Approved by the PCC on 11<sup>th</sup> March 2021**

**and signed on their behalf by the Incumbent (Rev'd Linda Carter) as PCC Chair: *L. Carter***

## Independent Examiner's Report to the PCC of St. John the Baptist, Foxham

I report on the accounts of the church for the year ended 31 December 2020, which are set out on the following pages.

### **Respective Responsibilities of the Trustees and Examiner**

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is the independent examiner's responsibility:

- To examine the accounts (under section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145 (5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### **Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements:
  - To keep accounting records in accordance with section 130 of the 2011 Act; and
  - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr William Norman  
Willow Cottage, West End, Foxham  
Chippenham, SN15 4NB

Date signed:

11/03/2021



W.D. NORMAN

Foxham PCC Receipts & Payments 2020

	<u>Jan - Dec 20</u>	<u>Jan - Dec 19</u>
<b>Income</b>		
<b>Collections</b>		
Sunday Service Collection	1,154.92	2,398.45
Carol Service	148.01	284.55
Christmas Day	283.00	276.55
Funeral Collection	50.00	0.00
Weddings	0.00	60.00
Bowood Evensong	0.00	240.50
Carol Singing	150.00	0.00
Collections - Other	1.51	31.60
<b>Total Collections</b>	<u>1,787.44</u>	<u>3,291.65</u>
Covenants	2,132.00	2,047.00
Donations Received	280.00	200.00
HMRC Gift Aid Tax Refund	1,645.81	2,181.49
<b>Fees</b>		
Funerals & Burials	204.00	389.00
Weddings	628.00	245.00
Memorials	27.00	0.00
<b>Total Fees</b>	<u>859.00</u>	<u>634.00</u>
<b>Parish Giving Scheme</b>		
Gift Aid PGS	634.64	310.00
Parish Giving Scheme - Other	2,778.80	1,430.00
<b>Total Parish Giving Scheme</b>	<u>3,413.44</u>	<u>1,740.00</u>
<b>Fund Raising Events</b>		
Horse Show	0.00	2,050.00
Tytherton Ride	0.00	300.00
Bridge Afternoon	0.00	605.00
Harvest Supper	0.00	523.40
Christmas Party 2018	0.00	1,500.00
Curry Evening Reading Room	0.00	100.00
<b>Total Fund Raising Events</b>	<u>0.00</u>	<u>5,078.40</u>
Plant & Produce Sales	5.00	76.70
<b>Total Income</b>	<u>10,122.69</u>	<u>15,249.24</u>
<b>Payments</b>		
<b>Fairer Share</b>		
Fairer Share Previous Year Balance	0.00	1,154.25
Fairer Share - Other	6,836.25	8,994.00
<b>Total Fairer Share</b>	<u>6,836.25</u>	<u>10,148.25</u>
Organist	400.00	910.00
Heat & Light	110.54	516.45
Insurance Expense	1,417.24	1,390.56
Repairs and Maintenance	459.00	400.00
Mower Replacement	419.00	
Miscellaneous Expense	113.30	101.65
Office Expense	0.00	116.25
<b>Charitable Donations</b>		
Historic Churches	50.00	50.00
British Legion	0.00	136.42
<b>Total Payments</b>	<u>9,805.33</u>	<u>13,769.58</u>
<b>Surplus for year</b>	<u><u>317.36</u></u>	<u><u>1,479.66</u></u>

FOXHAM PCC Balance Sheet Dec 20

	<u>31 Dec 20</u>	<u>31 Dec 19</u>
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Cash at bank and in hand</b>		
<b>Cash</b>	180.00	0.52
<b>Lloyds Current Account</b>	<u>9,959.44</u>	<u>9,821.56</u>
<b>Total Cash at bank and in hand</b>	<u>10,139.44</u>	<u>9,822.08</u>
<b>Total Assets</b>	10,139.44	9,822.08
<b>Made Up Of</b>		
<b>Restricted Funds - Maint Bldg</b>	4,990.48	4,790.48
<b>Restricted Funds Legacy E Parrot</b>	1,000.00	1,000.00
<b>Adderley Wedding 2021</b>	628.00	
<b>Unrestricted Funds</b>	<u>3,520.96</u>	<u>4,031.60</u>
	<u><b>10,139.44</b></u>	<u><b>9,822.08</b></u>

Approved by the PCC on 18<sup>th</sup> February 2021 and signed on their behalf by

Rev'd Linda Carter (Incumbent): *L. Carter* (PCC Chair)

Mrs Lynne Pegler: *L. Pegler* (PCC Treasurer)