

St. John the Baptist, Foxham

**Annual Report
and
Financial Statements
of the
Foxham Parochial Church Council**

For the year ended 31st December 2022

Incumbent

Rev'd Linda Carter

Bank

Lloyds Bank

A/C 01787580 Sort Code 30-91-99

Independent Examiner

Jessica Pillow

The Dutch Barn, Bremhill Grove Farm,

East Tytherton, Chippenham

SN15 4LX

Annual Report

Administrative Information

St. John the Baptist is part of the Marden Vale Benefice of churches within the Deanery of Calne. The Parochial Church Council (PCC) shares its responsibilities with other churches in the group.

The PCC is a charity exempted from registration with the Charity Commission.

PCC members who have served during 2022 and up to the date of this report are:

Incumbent:	Reverend Linda Carter
Church Wardens:	Mr Robert Pegler Mr Andy Skipp
Representative on the Deanery Synod	Mrs Elizabeth Hannah
Elected Members:	Ms Imogen Abbots Mrs Daphne Glass Mr David Milligan Mr Chris Minty
Secretary	Mrs Jennie Wilton
Treasurer (non PCC)	Mrs Lynne Pegler

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representative Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and Activities

St. John the Baptist PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibility for the Church complex of St. John the Baptist.

Church Attendance

Details reported separately

Review of the year

Details reported separately

Financial Review

Reserves Policy

There are no specific PCC policies relating to:

1. Sufficient funds being held in the Lloyds Bank current account to cover the day to day needs of the parish. Funds, however, can be moved swiftly between the current account and CCLA deposit account as required and are managed closely by the Treasurer.
2. Whether all Restricted Funds (other than Investments) should be held in the CCLA deposit.



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Foxham PCC

On accounts for the year
ended

31 December 2022

Charity no
(if any)

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022/ YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 07/03/2023

Name: Jessica Pillow

Relevant professional
qualification(s) or body

Chartered Accountant (ICAEW)

(if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Foxham PCC Income & Expenditure 2022

	<u>Jan - Dec 22</u>	<u>Jan - Dec 21</u>
Income		
Legacy	0.00	5,000.00
Collections		
Sunday Service Collection	1,517.50	928.00
Baptism	0.00	165.03
Carol Service	85.00	0.00
Christmas Day	211.00	148.00
Funeral Collection	0.00	480.00
Weddings	22.10	210.00
Bowood Evensong	192.30	0.00
Collections - Other	13.00	0.00
Total Collections	2,040.90	1,931.03
Covenants	1,447.00	1,927.00
Donation Received	465.00	420.00
Fees		
Funerals & Burials	683.00	1,648.00
Weddings	377.00	-232.00
Memorials	348.00	192.00
Total Fees	1,408.00	1,608.00
Parish Giving Scheme		
Gift Aid PGS	877.85	761.20
Parish Giving Scheme - Other	4,031.23	3,534.90
Total Parish Giving Scheme	4,909.08	4,296.10
HMRC Gift Aid Tax Refund	929.81	850.07
Grant		
LPW Grant Scheme	0.00	4,990.33
Historic England - Tower Repair	0.00	23,635.00
Solar Farm Community Fund	1,700.00	0.00
Total Grant	1,700.00	28,625.33
Fund Raising Events		
Octoberfest	1,201.00	0.00
Horse Show	507.03	0.00
Autumn Supper	0.00	1,215.00
Skittles Evening	238.25	0.00
Total Fund Raising Events	1,946.28	1,215.00
Sale of Scrap	0.00	352.80
Total Income	14,846.07	46,225.33
Expense		
Fairer Share	9,570.80	9,115.00
Organist	530.00	434.00
Heat & Light	212.81	491.57
Insurance Expense	1,378.95	1,398.47
Repairs and Maintenance		
Masonry & Timber Door Jambs	1,375.00	0.00
Electrical Upgrade	3,151.31	0.00
Tower	0.00	24,162.00
Bat Survey	0.00	302.40
Architect Fees	0.00	6,732.00
Repairs and Maintenance - Other	954.96	175.20
Total Repairs and Maintenance	5,481.27	31,371.60
Miscellaneous Expense	60.00	112.50
Charitable Donations		
Food Bank	107.00	0.00
Historic Churches	50.00	50.00
Total Charitable Donations	157.00	50.00
Total Expense	17,390.83	42,973.14
Net Ordinary Income	-2,544.76	3,252.19
Surplus/Deficit for year	-2,544.76	3,252.19

Foxham PCC Balance Sheet 31/12/2022

	<u>31 Dec 22</u>	<u>31 Dec 21</u>
ASSETS		
Current Assets		
Cash at bank and in hand		
Cash	0.00	188.00
Lloyds Curre	10,846.87	13,203.63
Total Cash at bank and in	<u>10,846.87</u>	<u>13,391.63</u>
Total Current Assets	<u>10,846.87</u>	<u>13,391.63</u>
NET CURRENT ASSETS	<u>10,846.87</u>	<u>13,391.63</u>
TOTAL ASSETS LESS CURRENT LIABILITIES	<u>10,846.87</u>	<u>13,391.63</u>
NET ASSETS	<u>10,846.87</u>	<u>13,391.63</u>
Capital and Reserves		
Restricted Funds - Maint Bldg	2,194.10	3,619.41
Unrestricted Net Assets	3,652.77	4,772.22
Legacy John Philip	5,000.00	5,000.00
Shareholder funds	<u>10,846.87</u>	<u>13,391.63</u>

NOTE

Restricted funds In 2022

o/b	Maint Bldg	3,619.41	
	D Glass Donation	200.00	
	Grant Bradenstoke Solar I	1,700.00	
	Octoberfest	1,201.00	
			6,720.41
Payments			
	Masonry & Timber Door J.	1,375.00	
	Electrical Upgrade	3,151.31	
			4,526.31
	Balance c/f		<u><u>2,194.10</u></u>

Approved by the PCC on 8th March 2023 and signed on their behalf by
 Rev'd Linda Carter (Incumbent) PCC Chair
 Mrs Lynne Pegler PCC Treasurer

St. John the Baptist, Foxham Annual Report 2022

In the year since the last Annual Parish Meeting the full PCC has met 4 times and the 'Standing Committee' 5 times on alternative months to decide on the business of the parish.

Staff

The Marden Vale Team Ministry comprises Team Rector Rev'd Bob Kenway (retired July 2022), Acting Team Rector Rev'd Linda Carter, Team Vicar Rev'd Teresa Michaux, Licensed Lay Ministers Enid Powell and Steven Colby, and Sr. Jenny Colby (Church Army), plus supporting retired clergy.

Attendance

Average attendance at Foxham (3 services) during October was 11

Attendance at Easter 34

Attendance at Christmas 40

Occasional services:

marriages 1

funerals 3

Electoral Roll 30 - 3 are not resident in the parish

Safeguarding

The PCC has complied with the duty under Section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults). Contact details of the current Diocesan Safeguarding Admin Support have been updated on documentation and websites. There are no safeguarding incidents to report. The Parish Safeguarding Officers are Dr David Stevens and Mr Peter Rigby.

Review of the Year - Clergy Report

2022 began in a rather cautious manner as we began to emerge from the shadow of Covid. Services were held regularly in church, together with a fortnightly online Zoom Evening Prayer for those still unable to attend in person. However, by Easter we were receiving communion (intincted wafers) at the high altar and sung Eucharists and Evensong were reinstated. In June we also enjoyed Evensong at Bowood Chapel again, which was led by Rev'd Bob Kenway (his last service at Bowood before retirement). June was also marked by celebrations and a Thanksgiving Service for the Queen's Platinum Jubilee.

In July we said goodbye to our Team Rector Rev'd Bob Kenway who retired after serving in Calne for 25 years. Sadly, we also said farewell to two of our retired priests - Rev'd Derek Frost who died in July, and Rev'd Jim Scott who died in May - both longstanding and well-loved members of the ministry team. This local sense of loss was compounded by the death of Queen Elizabeth II on 8th September. A Service of Commemoration was held and a Book of Condolence was made available in church for people to express their sadness and gratitude.

In addition, Sadie Kenway also retired as Calne parish administrator in July and work began in earnest to appoint a Team Administrator. In the meantime, a team of volunteers stepped

in to rationalise and run the office at Church House and did a sterling job for several months. The post was advertised in December. Alongside this work, the Churchwardens and Treasurers across the Marden Vale Team met together with the Rural Dean (Jane Curtis) and Archdeacon Sue Groom to begin the process of producing a Benefice Profile and advertising the Team Rector post. (I was appointed Acting Team Rector for the duration of the vacancy.) Parish Representatives were appointed (Andy Skipp, David Stevens, Jane Ridgewell, Mary Pilcher-Clayton) with a view to the Team Rector's post being advertised in February and an appointment being made at the end of April 2023.

The second half of 2022 has been a challenging time with resources stretched very thinly across the Team, which has had an impact on Foxham parish in terms of services and pastoral care. However, a new architect was appointed in early summer and the Standing Committee and PCC are working towards making improvements to the church building (eg. providing a toilet) making it fit for purpose in the C21st. Strong relationships with the Reading Room committee and wider community are a real encouragement. Two parishioners from Derry Hill (Peter Rigby) and Bremhill (William Wyldbore-Smith) completed a Lay Worship Leaders' course in December, which will enable continuity and hopefully growth, of services in Foxham, as well as the other parishes.

We also welcomed a retired priest with permission to officiate (PtO), Rev'd Annie Church, to the Team in December.

As we look ahead to 2023, it is clear that after the Covid hiatus, social and fundraising events are being planned and supported with enthusiasm.

My thanks to you all for working so hard in 2022 - it has been a challenging year for everyone in so many ways. Thank you for supporting Teresa and myself – we look forward with hope.

Reverend Linda Carter

St John the Baptist Churchwardens' Report 2022

Church and Services

There were 29 services held this year (one was cancelled due to heavy fall of snow), plus 2 funerals and one marriage. The routine post Covid is that we have a Parish Eucharist on the first Sunday and an Evensong on the third Sunday.

The church was regularly opened on Sundays from mid-June onwards for any people wishing to visit as Covid restrictions were lifted. In addition, the church was opened daily during period of official mourning for HM Queen Elizabeth II to allow people to pay their respects, write in the book of condolence book and light a candle.

The organ was given service and 'tune-up' at end of August 2022, left in 'good order' with no additional work required.

Building Maintenance Works.

Electrical remedial works included installation of new trip board, partial re-wiring of corroded cables, installation of new electrical feed into Sexton's Room (should it become a toilet). New electrical certificate issued March 2022 (valid for 5 years). External light switches in porch renewed in August 2022.

Damaged stone door jamb on porch removed and new piece carved and installed; in addition, the rotten ends to the bottom of the oak door posts were cut out and new pieces spliced-in over August 2022.

Fire appliances checked and new water extinguisher provided due to one hitting 'end of life' in June 2022.

Lightning conductor inspected and certified in July 2022.

Churchyard

The mower was given an oil chain and a new blade fitted at start of year to cure some excessive vibration (old blade was possibly distorted from contact with grave stone work). Mowing of churchyard tailed off during the very hot and dry spell saving everyone's time and effort. The mower has a tendency to throw off its drive belt when the 'mulch plug' is inserted; therefore, the mulch plug has now been taken off site.

The weeds were sprayed off around the base of the church in March and September.

In the autumn, the base around the large sequoia was cleared of detritus (several years of seed cones), the adjacent war grave cleared and the large fir in centre of churchyard trimmed to allow access beneath it without adopting a crouched position.

Ringling of ivy on trees (last year) has proved quite successful; however, another attempt will be to cut hidden stems on the sequoia as there are still signs of life in the ivy.

Major Donations

The Oktoberfest in the Reading Room raised over a £1200 and the Skittles night over £230 for the church.

Mr A. Skipp and Mr R. Pegler

Finance Report

The number of services had been reduced over the last year with only 2 per month which resulted in £1900 less being taken in collections. Covenants the last year were also down by 22% but the Parish Giving Scheme was up by 14%. Fund raising events had raised over £1400 and £507 was also received from the closure of the Foxham Horse Show account. With the donation from the Solar Farm Community Fund of £1700 the total income for the year was £14,846.

As to payments, the Church was able to pay the full Fairer Share of £9570 and make repairs and maintenance of £5481, and total payments were £17390 making a deficit over the year of £2544.

Finally, balance of funds at year end was £10846 which included the legacy from John Philip

Mrs L. Pegler

Calne Deanery Synod

Report for 01.01 – 31.12.2022

1. Meetings held:

Three meetings of the synod were held in 2022, all were face to face. It was noticeable that attendance was better during the lighter evenings.

During the year the Synod welcomed new delegates; Graham Spencer (Calne) and Mary Cracknell (Cherhill).

At the February 2022 meeting members discussed the Calne Deanery Hopes and Aspirations, linked to four questions posed by the Bishop. The business also included updates from the benefices, and plans for post Lambeth hospitality.

The Diocesan Giving Advisor, Anna Hardy was welcomed to the May 2021 meeting. After a brief introduction to her role, Anna gave a lively presentation about giving.

Delegate Pippa Lovering and her husband hosted Bishop Fajak after the Lambeth conference. His visit included trips to the Bible Society Headquarters in Swindon, Bowood House and a tea at Calstone.

The October 2022 meeting focussed on worship, and delegates experienced Café and Contemplative styles of worship. The Rural Dean updated the Synod about several clergy movements and retirements.

2. Clergy and Lay movements:

During the year the Reverend Jim Scott and the Reverend Derek Frost, both of whom had long associations with Calne Deanery, sadly died. The Rector of Calne, Reverend Bob Kenway, retired in July. Reverend Linda Dytham announced her retirement (last Sunday 08.01.2023) and Reverend Karen Rizzello is moving to Oxfordshire (last Sunday 08.01.2023).

We welcomed Katy Minshall as Assistant Curate at Royal Wootton Bassett, and Nathan King and Andy Nicholls as the padres at MoD Lyneham.

Mary Pilcher-Clayton, Secretary, Calne Deanery Synod 28.12.2022